



## CHECKLIST FOR APPLICANTS

Prior to lodging an application for accreditation for an Interstate Certification Assurance (ICA) arrangement for the above procedure, applicants should be able to successfully complete the following checklist -

### Documents and Records -

- Do you hold a current copy of the Operational Procedure *Flood Spraying with Dimethoate* [ICA-02]?
- Do you hold a current copy of the Work Instruction *Guidelines for Completion of Plant Health Assurance Certificates* [WI-02]?
- Have you retained a copy of the Business's current *Application for Accreditation of a Business for an Interstate Certification Assurance (ICA) Arrangement* [CAF-47]?
- Have you established records for recording details of spray mixture preparation and fruit treatment?
- If applicable, have you established and documented your top-up program for maintaining spray volume and/or concentration?
- Have you obtained satisfactory results of analysis of samples of the dip mixture from an approved analytical laboratory to demonstrate that you are able to make-up and maintain the spray mixture within +/-15% of the required concentration?
- Have you ensured all applicable records are retained for a minimum of 12 months from completion, or until the next compliance audit, whichever is the later?

### Equipment and Materials -

- Have you accurately calibrated the spray tank to clearly indicate in litres the maximum mixture level volume and any incremental volumes (including permanent volume indicator marks) on the inside of the spray tank or on an external sight tube or sight panel?
- Have you prepared a Spray Mixture Preparation Chart and placed it in a prominent position close to the spray mixture preparation area?
- If using dimethoate, have you obtained pH testing equipment and if necessary, acidifying agents or buffers?
- Do you have suitable measuring vessels, mixing and agitation devices, and spent spray mixture disposal facilities?
- Do you have equipment to mark each package of certified produce (after grading and packing) with your IP Number, Meets ICA-02 and the date or date code for the date of treatment?

### Staff Training -

- Has the Certification Controller got a good overall understanding of the requirements of the ICA arrangement and Operational Procedure?
- Has the Certification Controller trained all staff involved in carrying out activities associated with the ICA arrangement?



## CHECKLIST FOR APPLICANTS

- Is the Treatment Operator/s able to prepare spray mixtures and top-up mixtures, calibrate and maintain treatment equipment, and maintain records of chemical treatments and equipment calibration checks?
- Do Authorised Dispatcher/s fully understand their responsibilities in relation to marking of certified packages, completion of Assurance Certificates and (where applicable) post-treatment security against fruit fly?
- Do Authorised Signatories fully understand their responsibilities in relation to the signing and issuance of Assurance Certificates under the ICA arrangement?

### Control Systems -

- Have you checked that fruit is sprayed in a single layer and all surfaces of the fruit are completely covered by the flood spray for the minimum time period?
- Have you carried out and recorded spray coverage and spray application rate calibration tests on the flood spray equipment for each fruit type being treated to verify that the flood spray is applied at the required minimum rate.
- Have you checked that no drying process is applied to fruit and fruit remains wet after treatment for the prescribed times for the type(s) of fruit being treated?
- For fruit other than citrus, have you checked no treatment such as washing or fungicide treatment is applied between dipping and packing that could reduce efficacy of the pesticide?
- If consigning to Tasmania, have you implemented suitable systems for post-treatment security that protect against fruit fly infestation after treatment?
- Have you implemented systems to prevent mixing of treated and untreated fruit at the facility?
- Have you implemented systems to ensure Assurance Certificates are issued to cover each consignment requiring certification and only signed by Authorised Signatories of the Business?