



ICA-30—Hard Condition of Avocado

Prior to lodging an application for accreditation for an Interstate Certification Assurance (ICA) arrangement for the above procedure, applicants should be able to successfully complete the following checklist -

Documents and Records -

- Do you hold a current copy of the Operational Procedure *Hard Condition of Avocado (ICA-30)*?
- Have you retained a copy of the Business's current Application for an ICA Arrangement.?
- Do you understand the restrictions of accreditation under Parts A & B and specific responsibilities of nominated persons?
- Have you implemented a system of identifying harvest lots and separating conforming from nonconforming lots?
- Have you prepared records for;:
 - Harvest, inspection and storage of fruit (A);
 - Register of training for pickers (A);

Equipment and Materials -

- Have you requested a book of Plant Health Assurance Certificates (B)?
- Do you have equipment to mark each package of certified produce (after grading and packing) with your **IP Number, Meets ICA-30** and the **date** or date code for the completion date of treatment (B)?

Staff Training -

- Has the Certification Controller got a good overall understanding of the requirements of the ICA arrangement and Operational Procedure – particularly:
 - Verification of hard condition at harvest;
 - Approved standards of security;
 - Maximum interval from harvest to security;
 - Declarations with fruit packed at a separate facility
 - Accreditation, auditing, certification and labelling obligations?
- Has the Certification Controller trained all staff involved in carrying out activities associated with the ICA arrangement?
- Do Authorised Dispatcher/s fully understand their responsibilities in relation to marking of certified packages and completion of Assurance Certificates(B)?
- Do Authorised Signatories fully understand their responsibilities in relation to the signing and issuance of Assurance Certificates (B) or treatment declarations (A) under the ICA arrangement?

Control Systems -

- Have you implemented systems to prevent mixing of conforming and nonconforming packed product at the facility? (B)
- Have you implemented systems to ensure Assurance Certificates are issued to cover each consignment requiring certification (B)?

