



# CONDITION OF APPROVED FRUITS RAMBUTAN, DURIAN, MANGOSTEEN, LONGAN, LYCHEE, POMEGRANATE, AND JACKFRUIT FOR CERTIFICATION FOR MOVEMENT INTERSTATE

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1. PURPOSE

The purpose of this procedure is to describe –

- (a) the principles of operation and standards required; and
- (b) the responsibilities and practices of personnel;

that apply to the certification of condition of approved fruits for fruit fly under an Interstate Certification Assurance (ICA) arrangement.

2. SCOPE

This procedure covers all certification of unbroken skin condition of approved fruits from businesses operating under an Interstate Certification Assurance (ICA) arrangement.

**Approved fruits means; fruit of rambutan, durian, mangosteen, jackfruit, longan, lychee, and pomegranate.**

**This procedure covers the requirements for Queensland Fruit Fly.**

***Certification of condition for approved fruits under this Operational Procedure may not be an accepted quarantine entry condition for all intrastate and interstate markets.***

***Some intrastate and interstate markets may require additional certification for pests and diseases other than fruit fly as a condition of entry.***

***It is the responsibility of the business consigning the produce to ensure compliance with all applicable quarantine requirements.***

***Information on intrastate and interstate quarantine requirements can be obtained from the Northern Territory Quarantine.***

3. REFERENCES

WI-02 Guidelines for Completion of Plant Health Assurance Certificates

4. DEFINITIONS

**Accredit** means to authorise nominated staff within a business to issue Assurance Certificates.

**Act** means the *Plant Health Act*.

**Agnote** means a document published by the Department of Primary Industry and Fisheries that relates to the handling of chemicals and the specific treatment or preparation of product.

**Application for Accreditation** means an application for accreditation of a business for an Interstate Certification Assurance (ICA) and/or Certification Assurance (CA) arrangement (Attachment 1).



<b>Approved fruit</b>	means fruit of Rambutan, Durian, Mangosteen, Jackfruit, Longan, Lychee, and Pomegranate.
<b>APVMA</b>	means the Australian Pesticides and Veterinary Medicines Authority.
<b>Assurance Certificate</b>	means a Plant Health Assurance Certificate (Attachment 2).
<b>Authorised Signatory</b>	means a person whose name and specimen signature is included as an Authorised Signatory with the business's application for accreditation.
<b>Broken skin</b>	means any pre-harvest crack, puncture, pulled stem or other break of the skin that penetrates through to the flesh and has not healed with callus tissue.
<b>Business</b>	means the legal entity responsible for the operation of the facility and ICA arrangement detailed on the business's Application for Accreditation.
<b>Callus Tissue</b>	means new tissue formed to heal an earlier injury or wound.
<b>Certification Assurance</b>	means a voluntary arrangement between the Department of Primary Industry and Fisheries and a business that demonstrates effective in-house quality management and provides assurance through documented procedures and records that produce meets specified requirements.
<b>Certified/Certification</b>	means covered by a valid Plant Health Assurance Certificate (Attachment 2).
<b>Condition</b>	means fruit having characteristics that meet the requirements of state and territory import conditions.
<b>Durian</b>	means fruit of the species <i>Durio zibethinus</i> .
<b>Facility</b>	means the orchard location where the fruit is grown and the location of the post-harvest treatment, grading and packing operations covered by the Interstate Certification Assurance arrangement.
<b>Flesh</b>	means the tissues that are normally eaten.
<b>Fruit fly</b>	means Queensland fruit fly ( <i>Bactrocera tryoni</i> ), Lesser Queensland fruit fly ( <i>Bactrocera neohumeralis</i> ) and Northern Territory fruit fly ( <i>Bactrocera aquilonis</i> ).
<b>ICA</b>	means Interstate Certification Assurance.
<b>Inspector</b>	means an inspector appointed under the <i>Plant Health Act</i> .
<b>Interstate Certification Assurance</b>	means a system of Certification Assurance developed to meet the requirements of State and Territory governments for the certification of produce for interstate and intrastate quarantine purposes.
<b>Jackfruit</b>	means fruit of the species <i>Artocarpus heterophyllus</i> .
<b>Longan</b>	means fruit of the species <i>Euphoria longan</i> .



<b>Lychee</b>	means fruit of the species <i>Litchi chinensis</i> .
<b>Mangosteen</b>	means fruit of the species <i>Garcinia mangostana</i> .
<b>Non-conformance</b>	means a non-fulfilment of a specified requirement.
<b>NTQ</b>	means Northern Territory Quarantine.
<b>Package</b>	means the complete outer covering or container used to transport and market the product.
<b>Packed Product</b>	means fruit in packages following grading and packing and ready for marketing.
<b>Pomegranate</b>	means fruit of the species <i>Punica granatum</i> .
<b>Rambutan</b>	means fruit of the species <i>Nephelium lappaceum</i> .
<b>Skin</b>	means the outer layer(s) of the fruit that encloses the flesh.

## 5. RESPONSIBILITY

These position titles have been used to reflect the responsibilities of staff under the ICA arrangement. These positions may not be present in all businesses, or different titles may be used for staff who carry out these responsibilities. In some businesses one person may carry out the responsibilities of more than one position.

The **Certification Controller** is responsible for -

- representing the business during audits and other matters relevant to ICA accreditation;
- ensuring the business has current accreditation for an ICA arrangement under this Operational Procedure;
- training staff in their duties and responsibilities under this Operational Procedure;
- ensuring the business and its staff comply with their responsibilities and duties under this Operational Procedure;
- ensuring all preparation of fruit for certification of unbroken skin condition is carried out in accordance with this Operational Procedure;
- overseeing and supervising the sorting and packing process (refer 7.2 and 7.3);
- ensuring sorters and packers are able to identify broken skin and for approved cultivars and ripeness (refer 7.2);
- investigating and rectifying any problems following detection of a nonconformity and packed product by the Packed Product Controller (refer 7.4.4);
- instigating corrective action following rejection of packed product (refer 7.4.5).

**Sorters/Packers** are responsible for -

- ensuring all fruit packed for certification of unbroken skin condition meet the condition requirements, and the cultivar and ripeness requirements detailed in Section 6. (refer 7.2);
- ensuring nonconforming fruit are identified and controlled to prevent mixing with conforming fruit (refer 7.2.1 and 7.3.1).



The **Packed Produce Controller** is responsible for -

- sampling and inspecting at least one in every 50 packages for conformance with the requirements of 6. (refer 7.4);
- identifying all sample packages (refer 7.4.3);
- taking corrective action following identification of non-conforming fruit in any sample package (refer 7.4.4);
- maintaining records of packed product inspection (refer 7.4.6).

The **Authorised Dispatcher** is responsible for -

- ensuring all packages containing fruit covered by an Interstate Assurance Certificate issued by the business are identified (refer 7.6.1);
- maintaining copies of all Assurance Certificates issued by the business under the ICA arrangement (refer 7.7).

The **Authorised Signatories** are responsible for -

- ensuring, prior to signing and issuing an Assurance Certificate, that produce covered by the certificate has been prepared in accordance with the business's ICA arrangement and that the details on the certificate are true and correct in every particular (refer 7.6.2).

## 6. REQUIREMENTS

Fruit certified for unbroken skin condition under this Operational Procedure **must** comply with the following requirements -

1. Unbroken skin which means the skin has no pre-harvest crack, puncture, pulled stem or other break that penetrates through to the flesh and has not healed with callus tissue; and
2. **For Queensland Fruit Fly -**
  - (a) **Longan must** be an approved cultivar which means the cultivars Biew Kiew, Fukhoa and Ilao;
  - (b) **Lychee must** be an approved cultivar which means the cultivar Kwai May pink;
  - (c) **Rambutan must** be -
    - (i) an approved cultivar which means a red-type cultivar; and
    - (ii) not over-ripe which means free of all of the following symptoms-
      - the skin has a dull appearance and a lack of lustre;
      - the skin is a dark maroon colour;
      - the flesh is not firm and not translucent;
      - the flesh has a winy and over-ripe taste.
  - (d) **Mangosteen must** be -
    - (i) firm and undamaged on arrival or;
    - (ii) harvested in a green condition



- (a) green condition means -  
fruit has no purplish black colouring.
- (e) **Jackfruit must be -**
  - (i) inspected and found free of broken skin.
  - (ii) for SA harvested in a hard green condition and be free of broken skin.
- (f) **Durian must be -**
- (g) inspected and found free of broken skin
- (h) **Pomegranate must be -**
  - (a) **South Australia**  
Fruit grown will have no exposed flesh or broken skins and all fruit in the consignment **must** be inspected.
  - (b) **Western Australia**  
Fruit **must** be inspected and found free of broken skin and all fruit in the consignment **must** be inspected.

***The Department of Primary Industry and Fisheries and interstate quarantine authorities maintain the right to inspect at any time certified produce and to refuse to accept a certificate where produce is found not to conform to specified requirements.***

## 7. PROCEDURE

### 7.1 Accreditation

#### 7.1.1 Application for Accreditation

A business seeking accreditation for an ICA/CA arrangement under this Operational Procedure **shall** submit an Application for Accreditation (refer Attachment 1) at least 10 working days prior to the intended date of commencement of certification of produce.

Applicants **must** provide the details of all produce, plants and plant products they intend to pack and certify under this ICA/CA arrangement in Section 4 of the Application for Accreditation. Ensure application form is completed correctly and all required attachments are provided. A copy of the application form **must** be maintained for audit purposes.

Each accredited business is provided with a unique Interstate Produce (IP) number to identify the business and its produce, plants and plant products for all interstate plant quarantine purposes as ministered by the Certification of Accreditation.

#### 7.1.2 Audit Process

##### Desk Audit

When the application is received a desk audit is conducted to ensure the application is completed correctly with the required attachments. If found to be incomplete the application form will be returned to the business for completion. Once the desk audit has been passed, an initial/compliance audit will be conducted.





### Initial Audit

Prior to accrediting a business, an Inspector carries out an initial audit of the business to verify the ICA/CA system is implemented and capable of operating in accordance with the requirements of the Operational Procedure, and the system is effective in ensuring compliance with the specified requirements of the ICA/CA arrangement.

On completion of a successful initial audit, applicants will be granted provisional accreditation for a period of 4 weeks and a 'Certificate of Accreditation for Provisional Certification' will be issued (refer 7.1.3).

### Initial Compliance Audit

In the first year of accreditation an initial compliance audit will be conducted within 4 weeks of accreditation or issuing an assurance certificate pursuant to the Operational Procedure. On completion of successful initial compliance audit the business **shall** be granted full accreditation.

On completion of a successful compliance audit, annual accreditation is granted to cover the current season, up to a maximum of twelve months from the date of provisional accreditation, and a new 'Certificate of Accreditation' issued (refer 7.1.3).

### Compliance Audits

Compliance audits are conducted to verify that the ICA/CA system continues to operate in accordance with the requirements of the Operational Procedure.

Ongoing compliance audits are conducted at least once every six months for a business that operates for more than six months of each year.

Random audits are conducted on a selected number of accredited businesses each year. Random audits may take the form of a full compliance audit, or audits of limited scope to sample treatment mixtures, certified produce, ICA/CA system records or ICA/CA system processes.

Unscheduled compliance audits may be conducted at any time as a random audit or to investigate reported or suspected non-conformances.

### Re-Accreditation

Accredited businesses are required to re-apply for accreditation each year the business seeks to operate under the ICA/CA arrangement. Businesses seeking re-accreditation **must** lodge a renewal application prior to accreditation lapsing, or if accreditation has lapsed, prior to being accredited to certify produce under the ICA/CA arrangement.

A compliance audit is conducted within twelve weeks of the business applying for re-accreditation each year.



### 7.1.3 Certificate of Accreditation

An accredited business will receive a 'Certificate of Accreditation for an Interstate Certification Assurance' detailing the facility location, Operational Procedure, scope (type of produce and chemical covered) and period of accreditation.

The business **must** maintain a current 'Certificate of Accreditation for an Interstate Certification Assurance' and make this available on request by an Inspector.

**A business may not commence or continue certification of produce under the ICA/CA arrangement unless it is in possession of a valid and current 'Certificate of Accreditation for an Interstate Certification Assurance' for the facility, procedure, produce type and chemical covered by the Assurance Certificate.**

### 7.1.4 Non-conformances and Sanctions

#### 7.1.4.1 Non-conformances

Audits are regularly undertaken to evaluate the effectiveness of implementation of the requirements. If, in the opinion of the auditor, there is evidence indicating that there has been a failure to meet one or more accreditation requirements, the auditor may raise a Non-conformance Report (NCR). Actions required to address the non-conformance **shall** be discussed and recorded on the NCR.

If integrity of the accreditation has been significantly compromised, the non-conformance may provide grounds for the suspension or cancellation of the accreditation, and prosecution.

#### 7.1.4.2 Incident Reports

Incident Reports may be raised by intra and/or interstate quarantine authorities to report the detection of a non-conformance in produce certified under this arrangement. An investigation into the incident **shall** be conducted and findings reported back to the originator.

If the integrity of the accreditation has been significantly compromised, the incident may provide grounds for the suspension or cancellation of the accreditation, and prosecution.

#### 7.1.4.3 Suspension and Cancellation

The NTQ may suspend or cancel an accreditation when a business is found, for example, to have:

- obtained accreditation through the provision of false or misleading information;
- not paid fees owing to the NTQ;
- contravened an accreditation requirement that compromises the integrity of the arrangement;
- not rectified a non-conformance;



Any action taken by the NTQ to suspend or cancel an accreditation **shall** be provided in writing to the business. This **shall** provide guidance making an appeal to have the decision be reviewed.

#### 7.1.4.4 Prosecution

Businesses found to be operating contrary to the Act may be liable for prosecution.

#### 7.1.4.5 Charging Policy

Plant Biosecurity fees will apply to businesses that participate in ICA/CA arrangements. NTQ can be contacted for a schedule of the Plant Biosecurity fees.

### 7.2 Sorting

The business **shall** implement sorting systems during the grading and packing process to ensure fruit certified for unbroken skin condition meets the requirements specified in Section 6.

Sorters **shall** inspect each fruit for condition and, the cultivar and ripeness.

Any fruit which does not conform to the requirements specified in Section 6 **shall** be regarded as non-conforming and **shall** be rejected for certification under this Operational Procedure.

The Sorting Supervisor **shall** supervise the sorting operation to ensure that any fruit that does not conform to these specified requirements is clearly identified and segregated to prevent mixing with conforming product (refer 7.2.1).

***Businesses should avoid packing durians or jackfruits for certification with partial cracks or splits in the skin which may open further after packing and penetrate through to the flesh.***

#### 7.2.1 Identification and Control of Non-conforming Product Sorting

All fruit that are found to be non-conforming (ie do not meet the requirements listed in Section 6.) **shall** be segregated to prevent mixing with conforming product.

***Examples of segregation of non-conforming fruit include –***

- a) locating non-conforming fruit in a defined and separate area to conforming fruit and maintaining separation until the fruit is graded and packed;***
- OR**
- b) placing non-conforming fruit in reject bins or other containers which are clearly marked or significantly different in appearance to distinguish them from conforming fruit.***



Other methods may be used provided they clearly identify non-conforming product from conforming product.

### 7.3 Packing

A business which packs both conforming (ie. meets the requirements listed in 6.) and non-conforming fruit **shall** implement systems to identify the condition status of fruit after packing to prevent mixing of conforming and non-conforming fruit.

#### 7.3.1 Identification of Conforming and Non-conforming Fruit After Packing

A business which packed both conforming (ie. meets the requirements listed in Section 6.) and non-conforming fruit **shall** implement systems to identify the condition status of fruit after packing to prevent mixing of conforming and non-conforming fruit.

*Examples of acceptable methods of identifying the condition status of conforming and non-conforming fruit after packing include -*

a) *using packaging that differs significantly in appearance;*

**OR**

b) *immediately marking each package of conforming fruit in a manner that clearly identifies the fruit as conforming to the requirements specified under this Operational Procedure (refer 7.6.1).*

### 7.4 Packed Product Inspection

The Packed Product Controller **shall** monitor the sorting and packing process by selecting a **minimum of one package in every fifty packages or part thereof** of Packed Product for inspection.

The Packed Product Controller **shall** advise the Certification Controller of any problems or potential problems detected so that corrective action can be implemented.

Packed Product Inspection may be carried out -

(a) as an in-line inspection during grading and packing of a consignment;

**OR**

(b) as an end-point inspection following assembly of a consignment.

The Packed Product Controller **shall** ensure that packed product is stacked in an orderly fashion so that produce packed since the last sample package can be easily identified.

#### 7.4.1 Sample Selection

##### In-Line Inspection

Samples **shall** be selected at random from the final packed product as it leaves the packing line.



### End-Point Inspection

Samples **shall** be selected at random from the consignment following consignment assembly.

#### 7.4.2 Examination of the Sample

The Packed Product Controller **shall** carry out 100% inspection of the fruit from each sample package (punnet, tray or carton) for compliance with the requirements in Section 6.

Each fruit in the sample package **shall** be removed and examined for condition and, the correct cultivar and ripeness.

Condition includes any pre-harvest crack, puncture, pulled stem or other break of the skin that penetrates through to the flesh and has not healed with callus tissue, or other conditions per Section 6.

#### 7.4.3 Identification of Sample Packages

Sample packages **shall** be sequentially numbered during the day of packing.

The Packed Product Controller **shall** identify each sample package with a Packed Product Sample (PPS) number by placing either a stamp or sticker bearing the lettering PPS No. (Packed product Sample No.) on the exposed end of the package, then marking on or below the identifier the sequential sample number and their initials.

Where consignments are palletised, the sample packages examined by the Packed Product controller **shall** be stacked on the pallet with the PPS No. visible on the outside of each pallet packed for certification under this Operational Procedure.

An example of a PPS No. stamp or sticker is shown as Attachment 5.

#### 7.4.4 Action Following Identification of Non-conforming Packed Produce

The Certification Controller **shall** be notified of any rejection. The Certification Controller **shall** advise the grading and packing staff of the non-conformance and conduct an investigation to identify the cause.

### In-Line Inspection

If any sample package contains a fruit not to condition or any fruit of a cultivar or ripeness that does not meet the requirements specified in Section 6. the Packed Product Controller **shall** –

- (a) reject the sample package;
- (b) withdraw and isolate all product packed since the previous sample package was selected;  
and
- (c) stop the packing line.

Once any problems have been identified and rectified, grading and packing may recommence.



The Packed Product Controller **shall** note in the "Comments" section of the Packed Product Inspection Record next to the entry for the sample package which failed inspection, the reason for failure and the number of withdrawn packages.

Following resumption of grading and packing, the Packed Product Controller **shall** select an additional three sample packages from the withdrawn packages.

The Packed Product Controller **shall** carry out 100% inspection of the fruit in the additional sample packages for conformance with the requirements specified in Section 6.

Additional sample packages **shall** be given the next three packed product Sample (PPS) numbers after the package which initially failed inspection. The inspection results **shall** be entered on the inspection record (refer 7.4.6).

If all three additional sample packages are found to conform, the withdrawn packages and the three sample packages may be passed for certification and returned to the product assembly point.

If any of the additional sample packages contain a non-conforming fruit, all withdrawn packages **shall** be rejected.

#### **End-Point Inspection**

If any sample package contains a fruit not to condition or a fruit of a cultivar or ripeness that does not meet the requirements specified in 6., the entire consignment **shall** be rejected.

The Packed Product Controller **shall** note in the "Comments" section of the Packed Product Inspection Record next to the entry for any sample package which failed inspection, the reason for failure and the number of packages in the rejected consignment (refer 7.4.6).

#### **7.4.5 Rejected Product**

Rejected packages **shall** be isolated and clearly identified to prevent mixing with conforming product.

All rejected packages **must** be regraded, repacked and reinspected in accordance with this section prior to certification of condition under this Operational Procedure.

Alternatively, rejected packages may be treated and certified in accordance with an alternative quarantine entry condition, or consigned to markets that do not require certification of condition for fruit fly.

***Fruit rejected for broken skin should not be treated by dipping or flood spraying as unacceptable residues may result.***

#### **7.4.6 Packed Product Inspection Records**

The Packed Product Controller **shall** maintain records of the results of packed product inspection.



Packed product inspection records **shall** be in the form of a Condition of Packed Product Inspection Record (refer Attachment 3) or a record which captures the same information.

Packed product inspection records **must** include –

- the Interstate Produce (IP) Number of the business that operates the approved facility in which the fruit was packed;
- the date of inspection of the sample package;
- the sample package sequential number (PPS) No.;
- the inspection result for the sample package;
- details of defects or problems detected during inspection;
- the number of any withdrawn or rejected packages;
- the inspection results and follow-up action following rejection;
- the Packed Product Controller's name and signature.

An example of a completed Condition of Packed Product Inspection Record is shown as Attachment 4.

## 7.5 Post Packing Security

**Post packing security requirements apply to** all fruits special attention **must** be given to Durian and jackfruit.

Packing **shall** commence as soon as practicable after harvest.

Packed fruit **shall** be held for the minimum practical period after packing before securing against reinfestation.

Certified fruit **must** be stored at and transported from the facility under secure conditions which prevent infestation by fruit fly.

Certification Assurance certificates **must** state that fruit was; "Packed in such a way as to prevent re-infestation of insects."

Secure conditions include –

- (a) unvented packages;
- (b) vented packages with the vents secured with gauze/mesh with a maximum aperture of 1.6mm;
- (c) fully enclosed under tarpaulins, hessian, shade cloth, mesh or other covering which provides a maximum aperture of 1.6mm;
- (d) shrink-wrapped and sealed as a palletised unit;
- (e) fully enclosed or screened buildings, coldrooms, vehicles or other facilities free from gaps or other entry points greater than 1.6mm.



***Fruit consigned to Tasmania must be transported in full container lots sealed prior to transport, or as lesser container lots in accordance with the requirements of (a), (b) or (d) above.***

***Where consignments are transported to Tasmania as full container lots, the seal number must be included in the Brand Name or Identifying Marks section of the Assurance Certificate covering the consignment (refer Attachment 2).***

***Where consignments are transported in vented packages that are sealed as a palletised unit in accordance with 7.5(d) above, the business must secure the top layer of the pallet by applying a continuous band of tape over the shrink wrap and have applied to the tape in waterproof ink the signature of an Authorised Signatory, the number of the Plant Health Assurance Certificate covering the consignment and the date.***

## **7.6 Dispatch**

### **7.6.1 Package Identification**

The Authorised Dispatcher **shall** ensure that, after grading and packing, each package is marked in indelible and legible characters of at least 5 mm, on the end of every package with –

- the “A” Registration (IP) number of the business that operates the approved facility in which the produce was packed; and
- the words "MEETS ICA-13"; and
- the date or date code on which the produce was packed.

**Any packages containing fruit that has not been inspected and meets the requirements of this Operational Procedure shall not be marked as stated above.**

### **7.6.2 Assurance Certificates**

The Authorised Dispatcher **shall** ensure an Assurance Certificate is completed and signed by an Authorised Signatory of the business prior to dispatch of the consignment from the facility to a market requiring certification of condition for fruit fly.

Assurance Certificates **shall** be in the form of a Plant Health Assurance Certificate (PHAC).

Assurance Certificates **must** include the following additional certification –

#### **Durian and mangosteens -**

1. "Inspected and found free from broken skins".

#### **Longans and lychees -**

1. "Inspected and found free from broken skins".
2. "Fruit of an approved cultivar".

#### **Rambutans -**

1. "Inspected and found free from broken skins and not over-ripe".





2. "Fruit is of a red-type cultivar".

A completed example is shown as Attachment 2.

Assurance Certificates **shall** be completed, issued and distributed in accordance with the Work Instruction Guidelines for Completion of Plant Health Assurance Certificates (WI-02).

### 7.6.3 Assurance Certificate Distribution

The **original** (yellow copy) **must** accompany the consignment.

The **duplicate** (white copy) **must** be retained by the business.

The **triplicate** (green copy) **must** be sent to NTQ monthly.

### 7.7 ICA System Records

The business **shall** maintain the following records –

- (a) Skin Condition of Packed Product Inspection Record (refer 7.4.6);
- (b) the duplicate copy of each Plant Health Assurance Certificate issued by the business (refer 7.6.3).

ICA system records **shall** be retained for a period of at least 12 months from completion.

ICA system records **shall** be made available on request by an Inspector.

### 7.8 ICA System Documentation

The business **shall** maintain the following documentation –

- (a) a copy of the business's current Application for Accreditation (refer Attachment 1);
- (b) a current copy of this Operational Procedure;
- (c) a current Certificate of Accreditation for an Interstate Certification Assurance.

ICA system documentation **shall** be made available on request by an Inspector.



## 8. ATTACHMENTS

- |              |   |                            |
|--------------|---|----------------------------|
| Attachment 1 | Application for Accreditation of a Business for an Interstate Certification Assurance (ICA) and/or Certification Assurance (CA) Arrangement | <b>(BLANK)</b>             |
| Attachment 2 | Plant Health Assurance Certificate (PHAC)   | <b>(COMPLETED EXAMPLE)</b> |
| Attachment 3 | Condition of Packed Product Inspection Record   | <b>(BLANK)</b>             |
| Attachment 4 | Condition of Packed Product Inspection Record   | <b>(COMPLETED EXAMPLE)</b> |
| Attachment 5 | Identification of Packed Product Sample Packages  | <b>(EXAMPLE)</b>           |



Tick each box that describes your business and the ICA/CA arrangement and provide specific details where required. Only one arrangement, that is one Operational Procedure at one Facility, may be covered in one application.

Indicate the type of application being made.

New     Renewal     Amendment

**1. Business/Person Details**

(a) Type of Ownership of Business

Individual     Incorporated Company     Other  
 Partnership     Cooperative Association    (please specify)

(b) Name of Business/Person

  
  


Please supply name in full. For a partnership, list the full names of each partner in their normal order. Companies must provide their Australian Company Number (ACN) or Australian Registered Body Number (ARBN) and attach a copy of the Certificate of Incorporation. Cooperative associations must provide appropriate proof of registration (i.e. a copy of the Certificate of Registration or registration search from the Office of Business Affairs or Australian Securities Commission)

ARBN        
 ACN   

(c) Trading Name/s of the Business/Person (as shown on packages sent to market)

(d) Postal address of the Business/Person

  
  


Telephone: (    )  
 Facsimile: (    )  
 Mobile:

E-mail

(e) Has the business/person been registered previously for the interstate movement of produce?  Yes  No

If yes, give the business's/persons Interstate Produce (IP) Number

**A**

**2. Operational Procedure and Facility Details**

a) Operational Procedure used in this arrangement

Reference No.  Title of Operational Procedure

(b) Street address of the facility

  
  


Telephone: (    )  
 Facsimile: (    )  
 Mobile:

**3. Authorised Signatories (for Plant Health Assurance Certificates)**

	Family Name	Given Name/s	Specimen Signature
Certification Controller	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>
Back-up Certification Controller	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>
Additional Authorised Signatories	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>	<input style="width: 200px; height: 20px;" type="text"/>

**4. Types of Produce to be Prepared Under the ICA/CA Arrangement (if insufficient space, attach a list)**


**5. Interstate Certification Assurance/Certification Assurance System Records**

(a) What records do you maintain to verify that the business is carrying out its responsibilities and duties under the Operational Procedure?

- We maintain all our records in accordance with the examples provided in the Operational Procedure.  
 We have developed alternative or additional records to those provided in the Operational Procedure.

(b) List the alternative or additional records you intend to use and attach a copy to this application.

(a) (b) (c)	
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**6. Accreditation Conditions**

(a) For the purposes of this agreement the following definitions shall apply:-

- Applicant* means the person, **corporation**, or other legal entity who is accredited under this agreement.  
*Inspector* means an inspector appointed under the *Plant Health Act*  
*Department* means the Department of Primary Industry and Fisheries  
*Interstate Certification Assurance System* means the processes, equipment, personnel and resources used to implement the Operational Procedure nominated in Section 2(a).

- (b) The applicant must maintain and operate the interstate certification assurance system in accordance with the Operational Procedure as nominated in Section 2(a), and must maintain the records specified in Section 5.  
(c) The applicant will, upon request, allow an inspector to enter any premises where produce certified under the agreement is treated or dispatched, or where any produce, equipment, chemicals, documents for records are stored.  
(d) The inspector may inspect or take samples of any relevant item present on the premises at the time of the inspection.  
(e) The applicant must take all steps to assist an inspector in the conduct of audits including allowing the inspector or officer to interview any employee of the applicant in relation to the Implementation of the Interstate Certification Assurance System.  
(f) The applicant authorises the persons listed in Section 3 of this application to issue certificates on his or her behalf.  
(g) In the event of cancellation or non-renewal of this arrangement the certificate pad and any green copies must be returned as they remain the property of Northern Territory Quarantine.  
(h) Plant Biosecurity fees will apply to those businesses/persons that choose to participate in this ICA/CA arrangement. Northern Territory Quarantine can be contacted for a schedule of the Plant Biosecurity fees.

**The applicant agrees to abide by the accreditation conditions listed above and acknowledges that any accreditation is granted subject to those conditions.**

**The applicant certifies that all of the information contained in this application is true and correct.**

Signature/s	Date

**Note: Where the applicant is a corporation, the company seal must be applied, and signed, in the appropriate form. Where the applicants are members of a partnership, each of the partners must sign the application.**

**Office Use Only**

Desk Audit	<input type="checkbox"/> Passed	<input type="checkbox"/> Failed	
Name (print) _____	Date received ____/____/____		
Signature: _____	Date completed ____/____/____		

Post your application/s to: Department of Primary Industry and Fisheries, NT Quarantine  
GPO Box 3000, DARWIN NT 0801



### Plant Health Assurance Certificate

**Consignment Details** (PLEASE PRINT)

CONSIGNOR (FROM)
Name <i>Joe's Rambutan Farm Pty Ltd</i>
Address <i>Lot 2000 Beddington Road</i> <i>Humpty Doo NT 0836</i>

CONSIGNEE (TO)
Name <i>Adelaide Produce Markets</i>
Address <i>Burma Road</i> <i>Pooraka South Australia 5095</i>

RECONSIGNED TO
(Splitting consignments or reassigning whole consignments).
Name
Address

**Certification Details** (PLEASE PRINT)

IP NUMBER	FACILITY NUMBER	PROCEDURE
<i>A 9999</i>	<i>01</i>	<i>ICA- 13</i>

ACCREDITED BUSINESS THAT PREPARED THE PRODUCE
Name <i>Joe's Rambutan Farm Pty Ltd</i>
Address <i>Lot 2000 Beddington Road</i> <i>Humpty Doo NT 0836</i>

GROWER OR PACKER
Name <i>As Above</i>
Address

OTHER FACILITIES SUPPLYING PRODUCE

BRAND NAME OR IDENTIFYING MARKS (as marked on packages)	DATE OR DATE CODE (as marked on packages)
<i>Joe's Rambutan Farm</i>	<i>21052014</i>

Number of Packages	Type of Packages (e.g. trays, cartons)	Type of Produce	Authorisation for Split Consignment
<i>40</i>	<i>Cartons</i>	<i>Red Rambutans</i>	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**Treatment Details**

Treatment	Chemical (Active Ingredient)	Treatment Date	Concentration / Duration and Temperature
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Additional Certification / Codes
<i>Inspected and found free from broken skins and not over-ripe.</i> <i>Fruit of the approved cultivar. Meets ICA13.</i>

**Declaration**

I, an authorised Signatory of the accredited business that prepared the plants or plant produce described above, hereby declare that the plants or plant produce have been prepared in the business's approved facilities in accordance with the *Plant Health Act* and that the details shown above are true and correct in every particular.

AUTHORISED SIGNATORY'S NAME (PLEASE PRINT)	SIGNATURE	DATE
<i>Joe Signatory</i>	<i>Joe Signatory</i>	<i>21/05/2014</i>

**UNBROKEN SKIN CONDITION PACKED PRODUCT INSPECTION RECORD**

FRUIT TYPE:						BUSINESS INTERSTATE PRODUCE (IP) NUMBER: <b>A</b>				
DATE OF INSPECTION	PPS NO:	UNBROKEN SKIN		APPROVED CULTIVAR		Not Overripe		COMMENTS	PACKED PRODUCT CONTROLLER	
Tick applicable columns ⇨		YES	NO	YES	NO	YES	NO		(NOTE ANY DEFECTS OR PROBLEMS DETECTED DURING INSPECTION AND THE NUMBER OF ANY WITHDRAWN OR REJECTED PACKAGES)	PRINTED NAME

# UNBROKEN SKIN CONDITION PACKED PRODUCT INSPECTION RECORD

Attachment 4

FRUIT TYPE:								BUSINESS INTERSTATE PRODUCE (IP) NUMBER:A				9	9	9	9
DATE OF INSPECTION	PPS NO:	UNBROKEN SKIN		APPROVED CULTIVAR		Not Override		COMMENTS	PACKED PRODUCT CONTROLLER						
Tick applicable columns→		YES	NO	YES	NO	YES	NO		PRINTED NAME	SIGNATURE					
1/12/97	1	✓		✓		✓		Example	P Controller	<i>P Controller</i>					
	2	✓		✓		✓			P Controller	<i>P Controller</i>					
"	3	✓		✓		✓			P Controller	<i>P Controller</i>					
"	4	✓		✓		✓			P Controller	<i>P Controller</i>					
2/12/97	5	✓		✓		✓			P Controller	<i>P Controller</i>					
	6	✓		✓		✓			P Controller	<i>P Controller</i>					
3/12/97	7		✓	✓		✓			1 x pulled stem. PPS No. 7 rejected & 42 packages	P Controller	<i>P Controller</i>				
	8	✓		✓		✓			] All 3 sample packages passed OK and all withdrawn	P Controller	<i>P Controller</i>				
	9	✓		✓		✓			] packages returned to assembly point.	P Controller	<i>P Controller</i>				
	10	✓		✓		✓			] PPS No. 7 regraded, repacked and reinspected.	P Controller	<i>P Controller</i>				
4/12/97	11	✓		✓		✓				P Controller	<i>P Controller</i>				
	12	✓		✓		✓				P Controller	<i>P Controller</i>				
5/12/97	13	✓		✓		✓				P Controller	<i>P Controller</i>				
7/12/97	14	✓		✓			✓		2 x over-ripe PPS No. 14 rejected & 46 packages withdrawn.	P Controller	<i>P Controller</i>				
	15	✓		✓		✓			] PPS No. 17 failed for broken skin. PPS No. 14 and the 46	P Controller	<i>P Controller</i>				
	16	✓		✓		✓			] withdrawn packages rejected. All rejected	P Controller	<i>P Controller</i>				
	17		✓	✓		✓			] packages regraded, repacked and reinspected.	P Controller	<i>P Controller</i>				
9/12/97	18	✓		✓		✓				P Controller	<i>P Controller</i>				
11/12/97	19	✓		✓		✓				P Controller	<i>P Controller</i>				
12/12/97	20	✓		✓		✓				P Controller	<i>P Controller</i>				
	21	✓		✓		✓				P Controller	<i>P Controller</i>				
	22	✓		✓		✓				P Controller	<i>P Controller</i>				
15/12/97	23	✓		✓		✓				P Controller	<i>P Controller</i>				

# IDENTIFICATION OF PACKED PRODUCT SAMPLE PACKAGES

Attachment 5

## Marking Sample Packages After Packed Product Inspection

Following inspection, the Packed Product Controller must -

- (a) mark one end of each sample package by applying a stamp or sticker with the PPS No. (Packed Product Sample No.) and their initials as shown below;
- (b) ensure that the PPS No. stamp or sticker is visible on the exposed end of the package when the package is assembled on the pallet.

## Stamp or Sticker Design (Example Only)



## Completed Stamp or Sticker (Example Only)

