



NSW Agriculture

MATURE GREEN CONDITION AND IMMATURE GREEN CONDITION OF PAPAW AND BABACO

REVISION REGISTER

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TABLE OF CONTENTS

1.	PURPOSE.....	3
2.	SCOPE.....	3
3.	REFERENCES	3
4.	DEFINITIONS	3
5.	RESPONSIBILITY	5
6.	REQUIREMENTS	6
7.	PROCEDURE	7
7.1	Accreditation	7
7.1.1	Application for Accreditation.....	7
7.1.2	Audit Process.....	7
7.1.3	Certificate of Accreditation	8
7.2	Sorting	9
7.2.1	Identification and Control of Nonconforming Fruit During Sorting	10
7.3	Packing.....	10
7.3.1	Identification of Conforming and Nonconforming Fruit After Packing.....	10
7.4	Packed Product Inspection	10
7.4.1	Sample Selection	10
7.4.2	Examination of the Sample.....	11
7.4.3	Identification of Sample Packages.....	11
7.4.4	Action Following Identification of Nonconforming Packed Product.....	11
7.4.5	Rejected Product.....	12
7.4.6	Packed Product Inspection Records.....	12
7.5	Post Treatment Security (Tasmania Only)	13
7.6	Dispatch.....	14
7.6.1	Package Identification	14
7.6.2	Assurance Certificates	14
7.6.3	Assurance Certificate Distribution	15
7.7	ICA System Records	15
7.8	ICA System Documentation.....	15
8.	AUDITING PROCEDURES.....	15
8.1	System Audits.....	15
8.2	Audit Reports	16
9	SANCTIONS POLICY AND CHARGING.....	16
9.1	Non-conformities and Corrective Action Requests.....	16
9.2	Notice of Suspension, Cancellation or Amendment of an ICA Arrangement and Appeals.....	17
9.2.1	Immediate Suspension.....	17
9.2.2	Notice of Suspension Cancellation or Amendment.....	17
9.3	Charging Policy.....	18
10.	ATTACHMENTS.....	18

1. PURPOSE

The purpose of this procedure is to describe:

- the principles of operation and standards required; and
- the responsibilities and practices of personnel.

The above applies to the certification of mature green condition and immature green condition of papaw and babaco for fruit fly under an Interstate Certification Assurance (ICA) arrangement.

2. SCOPE

This procedure covers all certification of mature green condition and immature green condition of papaw and babaco from Businesses operating under an Interstate Certification Assurance arrangement in New South Wales.

This procedure is applicable to:

- Businesses certifying mature green condition of defective flower end-type papaws prior to fumigation with methyl bromide; or
- Businesses certifying mature green condition of papaws (other than defective flower end-type papaws) and babacos as a condition of entry of an interstate quarantine authority for Queensland fruit fly; or
- Businesses certifying immature green condition of papaws as a condition of entry of an interstate quarantine authority for Queensland fruit fly.

- ✘ Certification of mature green/immature green condition of papaws and babacos under this Operational Procedure may not be an accepted quarantine entry condition for all intrastate and interstate markets.
- ✘ Some intrastate and interstate markets may require additional certification for pests and diseases other than fruit fly as a condition of entry.
- ✘ It is the responsibility of the business consigning the produce to ensure compliance with all applicable quarantine requirements.
- ✘ Information on intrastate and interstate quarantine requirements can be obtained from your local NSW Agriculture Regulatory Officer.

3. REFERENCES

WI01 Guidelines for Completion of Plant Health Assurance Certificates

4. DEFINITIONS

accredit To accredit persons to issue Plant Health Declarations.

<i>Application for Accreditation</i>	An Application for Accreditation of a Business for an Interstate Certification Assurance (ICA) Arrangement.
<i>Assurance Certificate</i>	A Plant Health Assurance Certificate.
<i>Authorised Signatory</i>	An officer of an ICA accredited Business whose name and specimen signature is provided as an authorised signatory with the Businesses Application for Accreditation.
<i>babaco</i>	Means fruit of the species <i>Carica pentogona</i> .
<i>Business</i>	The legal entity responsible for the operation of the facility and ICA arrangement detailed in the Businesses Application for Accreditation.
<i>Certification Assurance</i>	A voluntary arrangement between NSW Agriculture and a Business that demonstrates effective in-house quality management and provides assurance through documented procedures and records that produce meets specified requirements.
<i>certified/certification</i>	Means covered by a valid Plant Health Assurance Certificate.
<i>defective flower end-type papaws</i>	Means fruit from plants of the Solo family of cultivars, or from plants that contain significant Solo parentage, or from plants that are hermaphrodite, or from any cultivar which has a tendency to produce fruit with an invaginated flower end.
<i>facility</i>	The location of the sorting operation covered by the ICA arrangement.
<i>fruit</i>	Means papaw and babaco.
<i>fruit fly</i>	Means Queensland fruit fly.
<i>hard</i>	Means not soft or softening or having any isolated soft areas on any part of the fruit.
<i>ICA</i>	Means Interstate Certification Assurance.
<i>immature green condition</i>	Means hard and green with no ripe colouration when assessed over the entire surface area.
<i>Inspector</i>	An inspector appointed under the <i>Plant Diseases Act 1924</i> (NSW).
<i>Interstate Certification Assurance</i>	A system of Certification Assurance developed to meet the requirements of State and Territory governments for the certification of produce for interstate and intrastate quarantine purposes.
<i>mature green condition</i>	Means hard and with no more than 25% of their ripe colouration when assessed over their entire surface area.
<i>Nonconformance</i>	A non-fulfilment of a specified requirement.

<i>NSW Agriculture</i>	The New South Wales Department of Agriculture.
<i>papaw</i>	Means fruit of the species <i>Carica papaya</i> .
<i>Queensland fruit fly</i>	Means all stages of the species <i>Bactrocera tryoni</i> or related species <i>B. aquilonis</i> and <i>B. neohumeralis</i> .
<i>Tasmania only</i>	Means the section only applies to consignments being consigned to Tasmania.
<i>You</i>	The applicant/s named in, Application of a Business for Interstate Certification Assurance (ICA) Arrangement.

5. RESPONSIBILITY

These position titles have been used to reflect the responsibilities of staff under the ICA arrangement. These positions may not be present in all Businesses, or different titles may be used for staff who carry out these responsibilities. In some Businesses one person may carry out the responsibilities of more than one position.

The **Certification Controller** is responsible for:

- representing the Business during audits and other matters relevant to ICA accreditation;
- ensuring the Business has current accreditation for an ICA arrangement under this Operational Procedure;
- training staff in their duties and responsibilities under this Operational Procedure;
- ensuring the Business and its staff comply with their responsibilities and duties under this Operational Procedure;
- ensuring all preparation of fruit for certification of mature green condition is carried out in accordance with this Operational Procedure;
- ensuring sorters are able to identify mature green condition and immature green condition of fruit (see [7.2](#) Sorting);
- overseeing and supervising the sorting and packing process (see [7.2](#) Sorting and [7.3](#) Packing).
- investigating and rectifying any problems following detection of a nonconformity in packed product by the Packed Product Controller (see [7.4.4](#) Action Following Identification of Nonconforming Packed Product);
- instigating corrective action following rejection of packed product (see [7.4.5](#) Rejected Product).

Sorters/Packers are responsible for:

- ensuring all fruit packed for certification of mature green condition are, at the time of packing, hard and show no more than 25% of their ripe colouration when assessed over their entire surface area (see [7.2](#) Sorting).
- ensuring all fruit packed for certification of immature green condition are, at the time of packing, hard and green no ripe colouration when assessed over the entire surface area (see [7.2](#) Sorting);

- ensuring nonconforming fruit are identified and controlled to prevent mixing with conforming fruit (see [7.2.1](#) Identification and Control of Nonconforming Fruit During Sorting and [7.3.1](#) Identification of Conforming and Nonconforming Fruit after Packing).

The **Packed Product Controller** is responsible for:

- sampling and inspecting at least one in every 50 packages for conformance with the requirements specified in [6](#) Requirements (see [7.4](#) Packed Product Inspection);
- identifying all sample packages (see [7.4.3](#) Identification of Sample Packages);
- taking corrective action following identification of nonconforming fruit in any sample package (see [7.4.4](#) Action Following Identification of Nonconforming Packed Product);
- maintaining records of packed product inspection (see [7.4.6](#) Packed Product Inspection Records).

The **Authorised Dispatcher** is responsible for:

- ensuring all packages covered by an Assurance Certificate issued by the Business under this Operational Procedure are identified (see [7.6.1](#) Package Identification);
- maintaining copies of all Assurance Certificates issued by the Business under the ICA arrangement (see [7.7](#) ICA System Records).

Authorised Signatories are responsible for:

- ensuring, prior to signing and issuing an Assurance Certificate, that produce covered by the certificate has been prepared in accordance with the Businesses ICA arrangement and that the details on the certificate are true and correct in every particular (see [7.6.2](#) Assurance Certificates).

6. REQUIREMENTS

Papaws and babacos certified for mature green/immature green condition must meet the following requirements:

Mature Green Condition

At the time of packing fruit must be:

- (a) hard; and
- (b) must have not more than 25% of their ripe colouration when assessed over their entire surface area.

Immature Green Condition

At the time of packing fruit must be:

- (a) hard; and
- (b) green with no ripe colouration when assessed over the entire surface area.

- ✘ NSW Agriculture and interstate quarantine authorities maintain the right to inspect at any time certified produce and to refuse to accept a certificate where produce is found not to conform to specified requirements.

7. PROCEDURE

7.1 Accreditation

7.1.1 *Application for Accreditation*

A Business seeking accreditation for an ICA arrangement under this Operational Procedure shall make application for accreditation using the Application for Accreditation of a Business for an ICA arrangement in [Attachment 1](#) at least 10 working days prior to the intended date of commencement of certification of produce. A completed example of an application is also given in [Attachment 2](#).

7.1.2 *Audit Process*

Initial Audit

Prior to accrediting a Business, an Inspector carries out an initial audit of the Business to verify the ICA system is in place and capable of operating in accordance with the requirements of the Operational Procedure, and the system is effective in ensuring compliance with the specified requirements of the ICA arrangement.

On completion of a successful initial audit, applicants will be granted provisional accreditation and provided a Certificate of Accreditation (see [7.1.3](#) Certificate of Accreditation).

However, under certain circumstances a decision may be made to refuse accreditation. Such circumstances include:

- incomplete knowledge of the operational procedure;
- insufficient management or control to operate the procedure;
- staff had poor awareness and knowledge of the procedure; and
- record keeping was deficient.

Where accreditation is refused the applicant will be given written notice stating:

- (a) the decision;
- (b) the reasons for the decision; and
- (c) the opportunity to appeal the decision by providing, in writing, the grounds for reconsidering the decision to the Chief, Division Plant Industries, NSW Agriculture.

Compliance Audits

Compliance audits are conducted to verify that the ICA system continues to operate in accordance with the requirements of the Operational Procedure.

Compliance audits are, wherever practical, conducted when the ICA system is operating.

A compliance audit is conducted within 12 weeks of the commencement of treatment following the initial audit and accreditation of the Business.

On completion of a successful compliance audit, annual accreditation is granted to cover the current season, up to a maximum of 12 months from the date of provisional accreditation, and a new Certificate of Accreditation is issued (see [7.1.3](#) Certificate of Accreditation).

On going compliance audits are conducted at least once every six months for a Business that operates for more than six months.

Random audits are conducted on a selected number of accredited Businesses each year. Random audits may take the form of a full compliance audit, or audits of limited scope to sample treatment mixtures, certified produce, ICA system records or ICA system documentation.

Unscheduled compliance audits may be conducted at any time to investigate reported or suspected nonconformances.

Re-Accreditation

Accredited Businesses are required to re-apply for accreditation each year the Business seeks to operate under the ICA arrangement. Businesses seeking re-accreditation must lodge a renewal application prior to accreditation lapsing, or if accreditation has lapsed, prior to commencing further certification of produce under the ICA arrangement.

A compliance audit is conducted each year within 12 weeks of the Business commencing treatment of produce following re-accreditation.

A second compliance audit is conducted within the treatment period following re-accreditation.

7.1.3 Certificate of Accreditation

An accredited Business will receive a Certificate of Accreditation for an ICA Arrangement detailing the scope of the arrangement including:

- the facility location;
- the Operational Procedure;
- any restrictions on the accreditation such as the type of produce covered; and
- the period of accreditation.

The Business must maintain a current Certificate of Accreditation and make this available on request by an Inspector.

✘ A Business may not commence or continue certification of produce under the ICA arrangement unless it is in possession of a valid and current Certificate of Accreditation for the procedure and produce type covered by the Assurance Certificate.

7.2 Sorting

The Business shall implement sorting systems prior to or during packing to ensure that each fruit certified for mature green/immature green condition under this Operational Procedure meets the requirements specified in [6](#) Requirements.

At the time of packing fruit must be:

Mature Green Condition

- (a) hard; and
- (b) must have not more than 25% of their ripe colouration when assessed over the entire surface area.

Immature Green Condition

- (a) hard and
- (b) green with no ripe colouration when assessed over then entire surface area.

Sorters shall examine the entire surface of each fruit for softening and ripe colouration.

Any fruit which is soft or softening, or has an isolated soft area on any part of the fruit shall be regarded as nonconforming and shall be rejected for certification under this Operational Procedure.

Examples of fruit at the maximum permissible colouration to meet the mature green/immature green colour requirements are included as [Attachment 7](#) – Guide to Mature Green/immature Green Condition Colour Requirements.

Any fruit showing any ripe colouration shall be rejected for certification of immature green condition. Fruit rejected for immature green condition may be sorted for mature green condition. Fruit rejected for immature green condition may be sorted for mature green condition certification.

Any fruit showing more than 25% ripe colouration when assessed over the entire surface area of the fruit shall be rejected for certification of mature green condition under this Operational Procedure.

The Certification Controller shall supervise the sorting operation to ensure that any fruit which does not conform to these specified requirements is clearly identified and segregated to prevent mixing with conforming product (see [7.2.1](#) Identification and Control of Nonconforming Fruit During Sorting).

7.2.1 Identification and Control of Nonconforming Fruit During Sorting

Examples of acceptable methods of identifying conforming and nonconforming fruit during sorting include:

- (a) locating nonconforming fruit in a defined and separate area to conforming fruit and maintaining separation until the fruit is packed; or
- (b) placing nonconforming fruit in reject bins or other containers which are clearly marked or significantly different in appearance to distinguish them from conforming fruit.

7.3 Packing

A Business which packs both conforming (i.e. meets the requirements listed in [6](#) Requirements) and nonconforming fruit shall implement systems to identify the condition status of fruit after packing to prevent mixing of conforming and nonconforming fruit.

7.3.1 Identification of Conforming and Nonconforming Fruit After Packing

Examples of acceptable methods of identifying the condition status of conforming and nonconforming fruit after packing include:

- (a) using packaging that differs significantly in appearance; or
- (b) immediately marking each package of conforming fruit in a manner that clearly identifies fruit as conforming to the requirements for mature green or immature green condition under this Operational Procedure (see [7.6.1](#) Package Identification).

7.4 Packed Product Inspection

The Packed Product Controller shall monitor the sorting and packing process by selecting **a minimum of one package in every fifty packages or part thereof** of packed product for inspection.

The Packed Product Controller shall advise the Certification Controller of any problems or potential problems detected during inspection so that corrective action can be implemented.

Packed Product Inspection may be carried out:

- (a) as an in-line inspection during grading and packing of a consignment; or
- (b) as an end-point inspection following assembly of a consignment.

The Packed Product Controller shall ensure that packed product is stacked in an orderly fashion so that produce packed since the last sample package can be easily identified.

7.4.1 Sample Selection

In-Line Inspection

Samples shall be selected at random from the final packed product as it leaves the packing line.

End-Point Inspection

Samples shall be selected at random from the consignment following consignment assembly.

7.4.2 Examination of the Sample

The Packed Product Controller shall carry out 100% inspection of the fruit from each sample package (tray or carton) for compliance with the requirements in [6](#) Requirements.

Each fruit in the sample package shall be removed and examined.

Examples of fruit at the maximum permissible colouration to meet the mature green/immature green colour requirements are included as [Attachment 7](#) - Guide to Mature Green Colour Requirements.

7.4.3 Identification of Sample Packages

Sample packages shall be sequentially numbered during the day of packing.

The Packed Product Controller shall identify each sample package with a Packed Product Sample (PPS) number by placing either a stamp or sticker bearing the lettering PPS No. (Packed Product Sample No.) on the exposed end of the package, then marking on or below the identifier the sequential sample number and their initials.

Where consignments are palletised, the sample packages examined by the Packed Product Controller shall be stacked on the pallet with the PPS No. visible on the outside of each pallet packed for certification under this Operational Procedure.

An example of a PPS No. stamp or sticker is shown as [Attachment 6](#) - Identification of Packed Product Sample Packages.

7.4.4 Action Following Identification of Nonconforming Packed Product

The Certification Controller shall be notified of any rejection. The Certification Controller shall advise the grading and packing staff of the nonconformance and conduct an investigation to identify the cause.

In-Line Inspection

If any sample package contains a fruit that does not meet the requirements specified in [6](#) Requirements, the Packed Product Controller shall:

- (a) reject the sample package;
- (b) withdraw and isolate all product packed since the previous sample package was selected; and
- (c) stop the packing line.

Once any problems have been identified and rectified, grading and packing may recommence.

The Packed Product Controller shall note in the “Comments” section of the Packed Product Inspection Record next to the entry for the sample package which failed inspection, the reason for failure and the number of withdrawn packages.

Following resumption of grading and packing, the Packed Product Controller shall select an additional three sample packages from the withdrawn packages.

The Packed Product Controller shall carry out 100% inspection of the fruit in the additional sample packages for conformance with the requirements specified in [6](#) Requirements.

Additional sample packages shall be given the next three Packed Product Sample (PPS) numbers after the package which initially failed inspection. The inspection results shall be entered on the inspection record (see [7.4.6](#) Packed Product Inspection Records).

If all three additional sample packages are found to conform, the withdrawn packages and the three sample packages may be passed for certification and returned to the product assembly point.

If any of the additional sample packages contain a nonconforming fruit, all withdrawn packages shall be rejected.

End-Point Inspection

If any sample package contains a fruit that does not meet the requirements specified in [6](#) Requirements, the entire consignment shall be rejected.

The Packed Product Controller shall note in the “Comments” section of the Packed Product Inspection Record next to the entry for any sample package which failed inspection, the reason for failure and the number of packages in the rejected consignment (see [7.4.6](#) Packed Product Inspection Records).

7.4.5 Rejected Product

Rejected packages shall be isolated and clearly identified to prevent mixing with conforming packages.

All rejected packages must be regraded, repacked and reinspected in accordance with this section prior to certification of mature green/immature green condition under this Operational Procedure.

Alternatively, rejected packages must be treated and certified in accordance with an alternative quarantine entry condition, or consigned to markets that do not require certification of mature green/immature green condition for fruit fly.

7.4.6 Packed Product Inspection Records

The Packed Product Controller shall maintain records of the results of packed product inspection.

Packed product inspection records shall be in the form of a Mature Green/Immature Green Condition Packed Product Inspection Record (see [Attachment 4](#)) or a record which captures the same information.

Packed product inspection records **must** include:

- the Interstate Produce (IP) Number of the Business that operates the approved facility in which the fruit was packed;
- the date of inspection of the sample package;
- the sample package sequential number (PPS No.);
- the condition the package has been packed to meet (i.e. mature green or immature green);
- the inspection result for the sample package;
- details of defects or problems detected during inspection;
- the number of any withdrawn or rejected packages;
- the inspection results and follow-up action following rejection;
- the Packed Product Controller's name and signature.

An example of a completed Mature Green/Immature Green Condition Packed Product Inspection Record is shown as [Attachment 5](#).

7.5 Post Treatment Security (Tasmania Only)

Fruit packed for certification under this Operational Procedure shall be held for the minimum practical period after packing before it must be secured against fruit fly infestation.

Certified fruit must be stored at and transported from the facility in secure conditions which prevent infestation by fruit fly.

Secure conditions include:

- (a) unvented packages;
- (b) vented packages with the vents secured with gauze/mesh with a maximum aperture of 1.6 mm;
- (c) fully enclosed under tarpaulins, Hessian, shade cloth, mesh or other covering which provides a maximum aperture of 1.6 mm;
- (d) shrinkwrapped and sealed as a palletised unit;
- (e) fully enclosed or screened buildings, coldrooms, vehicles or together facilities free from gaps or other entry points greater than 1.6 mm.

- ✘ Fruit consigned to Tasmania must be transported in full container lots sealed prior to transport, or as lesser containers lots in accordance with the requirements of (a), (b) or (d) above.
- ✘ Where consignments are transported to Tasmania as full container lots, the seal number must be included in the Brand Name or Identifying Marks section of the Assurance Certificate covering the consignment (see [Attachment 3](#)).
- ✘ Where consignments are transported in vented packages that are sealed as a palletised unit in accordance with (d) above, the Business must secure the top layer of the pallet by applying a row of tape over the shrinkwrap and have applied to the tape in waterproof ink the signature of an Authorised Signatory, the number of the Plant Health Assurance Certificate covering the consignment and the date.

7.6 Dispatch

7.6.1 Package Identification

Prior to the issuance of an Assurance Certificate by the Business under this Operational Procedure the Authorised Dispatcher shall ensure that, after grading and packing, each package is marked in indelible and legible characters of at least 5 mm, with:

- the Interstate Produce (IP) number of the accredited Business that packed the fruit;
- the words “MEETS ICA-08”; and
- the date or date code on which the produce was packed.

Any packages containing fruit that has not been inspected and meets the requirements of this Operational Procedure shall not be marked as stated above.

7.6.2 Assurance Certificates

The Authorised Dispatcher shall ensure an Assurance Certificate is completed and signed by an Authorised Signatory of the Business prior to dispatch of the consignment from the facility to a market requiring certification of mature green condition for fruit fly or to another facility for fumigation.

Assurance Certificates shall be in the form of a Plant Health Assurance Certificate. Assurance Certificate shall include the following additional certification:

For mature green condition:

“Met mature green condition at the time of packing.”

For immature green condition:

“Met immature green condition at the time of packing.”

A completed example is shown as [Attachment 3](#).

Individual Assurance Certificates shall be issued to cover each consignment (i.e. a discrete quantity of product transported to a single consignee at one time) to avoid splitting of consignments.

Assurance Certificates shall be completed, issued and distributed in accordance with the Work Instruction Guidelines for Completion of Plant Health Assurance Certificates (WI01).

7.6.3 Assurance Certificate Distribution

The **original** (yellow copy) must accompany the consignment.

The **duplicate** (white copy) copy must be retained by the Business.

7.7 ICA System Records

The Business shall maintain the following records:

- (a) Mature Green Condition Packed Product Inspection Record (see [7.4.6](#) Packed Product Inspection Records)
- (b) a copy of each Plant Health Assurance Certificate issued by the Business (see [7.6.3](#) Assurance Certificates).

ICA system records shall be retained for a period of at least 12 months from completion, or until the next compliance audit of the ICA arrangement, whichever is the later.

✘ An accredited Business must hold a minimum of 12 months ICA system records at the time of any compliance audit. If the compliance audit is conducted more than 12 months from the last compliance audit, the business must maintain all records completed since the previous compliance audit.

ICA system records shall be made available on request by an Inspector.

7.8 ICA System Documentation

The Business shall maintain the following documentation:

- (a) a copy of the Businesses current Application for Accreditation (see [Attachment 1](#));
- (b) a current copy of this Operational Procedure;
- (c) a current Certificate of Accreditation for an Interstate Certification Assurance Arrangement.

ICA system documentation shall be made available on request by an Inspector.

8. AUDITING PROCEDURES

8.1 System Audits

The Business will be audited in accordance with the details given in [7.1.2](#) Audit Process.

NSW Agriculture reserves the right to audit an accredited Business on all or part of the procedures.

At the audit the auditor will check that:

- the grower has current copies of the Application for Accreditation and ICA Arrangement;
- the certification controllers, authorised signatories, and packing house staff understand their responsibilities and have a good knowledge of product specifications;
- the current signatories have been authorised by NSW Agriculture;
- all records of product inspections, declarations have been kept; and
- the ICA Arrangement is being operated effectively.

8.2 Audit Reports

The Business shall be provided with an audit report for all audits performed. This report will summarise the audit findings and shall include any nonconformities detected. Reference to appropriate Nonconformance Reports (NCR) will also be included in this report.

9 SANCTIONS POLICY AND CHARGING

9.1 Non-conformities and Corrective Action Requests

When NSW Agriculture accepts your application this ICA document becomes a binding contract between you and NSW Agriculture.

In order to become accredited you must complete and sign the Application for Accreditation of a Business for an ICA Arrangement (see [Attachment 1](#)). The application includes the terms and conditions applying to this contract.

A series of audits as described in section [8](#) Auditing Procedures will be conducted by NSW Agriculture to show that you are effectively implementing the ICA. If a nonconformity is detected during an audit one of the following actions will be taken:

- (a) if, a critical nonconformity is detected at audit the ICA Arrangement can be immediately suspended and state and territory authorities will be informed (see [9.2.1](#) Immediate Suspension);
- (b) if a major nonconformity is detected a written Nonconformance Report (NCR) will be issued and a follow-up audit will be re-scheduled. The ICA Arrangement will be suspended according to section [9.2.2](#) Notice of Suspension Cancellation or Amendment below if the problem is not rectified;
- (c) the business will be issued with a written NCR, if a minor nonconformity is detected in an audit. These must be rectified by the next scheduled audit; and
- (d) separate from this audit process NSW Agriculture can under certain other circumstances issue to a business a notice of suspension, cancellation, or amendment of an ICA arrangement (see [9.2.2](#) Notice of Suspension Cancellation or Amendment).

9.2 Notice of Suspension, Cancellation or Amendment of an ICA Arrangement and Appeals

9.2.1 *Immediate Suspension*

An immediate suspension of the ICA arrangement is normally only issued at an audit where a critical nonconformance is judged to have occurred. This could be at a routine compliance audit or at an investigative audit which is undertaken to investigate a suspected nonconformance. An example of when an investigative audit may be undertaken is following the report of a larva in treated fruit in the importing state

A critical nonconformance is one, which has, or will compromise the effectiveness of the arrangement. The auditor at the exit meeting will give notice to the business in writing that a critical nonconformance has been detected and consequently an immediate suspension will apply. However, before this action can be taken, by an auditor, the findings of the audit have to be considered by a senior officer of NSW Agriculture and authority given by that officer for an immediate suspension of the business. Where a decision is made to immediately suspend the business the auditor will issue the business with a, Notice of Immediate Suspension of an Interstate certification Assurance (ICA) Arrangement, which details the reasons for the immediate suspension of the business.

Immediate suspension requires the business to immediately cease consigning produce under the business ICA arrangement.

The business can appeal this decision by writing to the Chief, Division Plant Industries, NSW Agriculture stating the reasons the business believes are relevant for the reinstatement of accreditation.

9.2.2 *Notice of Suspension Cancellation or Amendment*

In situations, like those listed below NSW Agriculture may decide to take, action to suspend, cancel or amend an ICA arrangement. In these situations NSW Agriculture will issue the business a notice in writing, informing it of its intended action. Reasons for the action include:

- accreditation was obtained by incorrect or misleading information; or
- the business had not paid fees owing to NSW Agriculture; or
- the business had contravened an accreditation condition; or
- there was a history of nonconformance by the business; or
- a major nonconformance had not been rectified.

If NSW Agriculture decides action needs to be taken it will write to the business at its postal address:

- stating the proposed action;
- stating the grounds for the proposed action;
- outlining the facts and circumstances forming the basis for the grounds;
- if the proposed action is to suspend, cancel or amend the accreditation; and
- invites the business to show, within 21 days, why the proposed action should not be taken.

If following consideration of all representations NSW Agriculture decides to suspend cancel or amend an ICA arrangement the business will receive a written notice stating:

- the decision;
- the reason for the decision; and
- that the business may write to the Chief, Division of Plant Industries giving the reasons why the decision should be reconsidered.

9.3 Charging Policy

The Business will be charged for all audit and investigation activities. These charges will be based, on the fee for service rates that are applied by NSW Agriculture for other regulatory services.

10. ATTACHMENTS

Attachment 1	Application for Accreditation of a Business for an Interstate Certification Assurance (ICA) Arrangement	Blank
Attachment 2	Application for Accreditation of a Business for an Interstate Certification Assurance (ICA) Arrangement for ICA-08	Completed Example
Attachment 3	Plant Health Assurance Certificate for ICA-08	Completed Example
Attachment 4	Mature Green Condition Packed Product Inspection Record	Blank
Attachment 5	Mature Green Condition Packed Product Inspection Record	Completed Example
Attachment 6	Identification of Packed Product Sample Packages	
Attachment 7	Guide to Mature Green Colour Requirements	

Application for Accreditation of a Business for an Interstate Certification Assurance (ICA) Arrangement

Indicate the type of application being made

- New
 Renewal
 Amendment

Tick each box that describes your business and the ICA arrangement and provide specific details where required. Only one ICA arrangement, that is, one Operational Procedure at one facility, may be covered in one application.

1. Business Details

(a) Type of Ownership of Business

- Individual
 Incorporated Company
 Other
- Partnership
 Cooperative Association

(please specify)

(b) Name of Applicant/s (Please print your full name including any given names. For partnerships, print the full name of each partner in their normal order. For incorporated companies and cooperatives, print the full registered name of the organisation.)

Australian Company Number or Australian Registered Body Number

- ACN
 ARBN

Companies must provide proof of incorporation by attaching a copy of their Certificate of Incorporation or similar document from the Australian Securities Commission. Cooperative associations must provide a copy of their Certificate of Registration or registration search from the Department of Justice.

(c) Trading Name/s of the business (as shown on packages sent to market)

ABN

(d) Postal address of the Business

Postcode

Telephone	()
Facsimile	()
Mobile	

(e) Has the business been registered previously for the interstate movement of produce?

- No
 Yes

➤ If yes, give the business's Interstate Produce (IP) Number

N

2. Operational Procedure and Facility Details

(a) Operational Procedure used in this ICA arrangement (refer to list of Operational Procedures)

Reference No.

ICA

If the Operational Procedure is documented in two parts, indicate the part or parts for which you are seeking accreditation.



- Part A
 Part B
 Part C

Title of Operational Procedure

(b) Street address of the facility

Postcode

Telephone	()
Facsimile	()
Mobile	

3. Responsible Personnel

	Family Name	Given Name/s	Specimen Signature
Certification Controller			
Back-Up Certification Controller			
Authorised Signatory			
Additional Authorised Signatories			

4. Types of Produce to be Prepared Under the ICA Arrangement (if insufficient space, attach a list)

--

5. Interstate Certification Assurance System Records

What records do you maintain to verify that the business is carrying out its responsibilities and duties under the Operational Procedure nominated in Section 2(a)?

- We maintain all our records in accordance with the examples provided in the Operational Procedure in Section 2(a).
 or We have developed alternative or additional records to those provided in the Operational Procedure in Section 2(a).

List the alternative or additional records you intend to use and attach a copy to this application.

6. Accreditation Conditions

1. For the purpose of this agreement the following definitions shall apply:-
 - “**applicant**” means the person, corporation, or other legal entity who is accredited under this agreement.
 - “**inspector**” means an inspector appointed under the *Plant Diseases Act 1924*.
 - “**Department**” means the New South Wales Department of Agriculture.
 - “**Interstate Certificate Assurance system**” means the processes, equipment personnel and resources used to implement the Operational Procedure nominated in Section 2(a).
 - “**You**” the applicant/s named in the front of this form.
2. You agree:
 - (a) that you have read the Operations Procedure for the ICA nominated in Section 2(a) of this form, and agree to comply with all the requirements contained therein;
 - (b) to operate the Interstate Certification Assurance system in accordance with the Operational Procedure as nominated in Section 2(a), and maintain the records specified in Section 5;
 - (c) that you will upon request, allow an inspector to enter any premises where produce certified under the agreement is treated or dispatched, or where any produce, equipment, chemicals, documents or records are stored;
 - (d) to allow an inspector to inspect or take samples of any relevant item present on the premises;
 - (e) to take all steps to assist an inspector in the conduct of audits including allowing the inspector to interview any employee of the applicant/s in relation to the implementation of the interstate certification assurance system;
 - (f) to allow the person/s listed in Section 3 of this application to issue certificates on my behalf;
 - (g) that NSW Agriculture may inform the regulatory authority of the importing state of the details of any non-conformities in the operation of the ICA and withdrawal of your accreditation;
 - (h) if your accreditation is cancelled or suspended you must, if requested by NSW Agriculture, return within 14 days, your certificate or accreditation and any unused Plant Health Assurance Certificates in your possession.
 - (i) to pay to the Department of Agriculture any costs associated with the conduct of audits by an inspector.
The applicant will be notified of these costs at the time of accreditation.

You agree to abide by the accreditation conditions above and understand that NSW Agriculture may withdraw your accreditation according, to the conditions set out in the Notice of Suspension, Cancellation or Amendment of an ICA Arrangement and Appeals section 9.2 of the Operational Procedure, if it reasonably believes that any of the above conditions have been breached.

You agree that all of the information contained in this application is true and correct.

Signature/s	Date/s	Signature/s	Date/s
	/ /		/ /
<input type="checkbox"/> Individual <input type="checkbox"/> Partner <input type="checkbox"/> Company Director <input type="checkbox"/> Sole Director & Company Secretary		<input type="checkbox"/> Partner <input type="checkbox"/> Company Director <input type="checkbox"/> Company Director	
	/ /		/ /
<input type="checkbox"/> Partner <input type="checkbox"/> Company Director <input type="checkbox"/> Company Director		<input type="checkbox"/> Partner <input type="checkbox"/> Company Director <input type="checkbox"/> Company Director	
	/ /		/ /
<input type="checkbox"/> Partner <input type="checkbox"/> Company Director <input type="checkbox"/> Company Director		<input type="checkbox"/> Partner <input type="checkbox"/> Company Director <input type="checkbox"/> Company Director	

Note: Where the applicant is a corporation, the application **must be signed** by two Directors of the company; or a Director and a Company Secretary of the company; or in the case of a proprietary company that has a sole Director who is also the Company Secretary, that Director. Where the applicants are members of a partnership, each of the partners must sign the declaration.

Office Use Only

Desk Audit <input type="checkbox"/> Passed
Name (PRINT).....
Signature...../...../.....

ACTION	
Initial Application <input type="checkbox"/> Date.../...../.....	Provisional Application <input type="checkbox"/> Date.../...../.....
Renewal Application <input type="checkbox"/> Date.../...../.....	
Name (PRINT)..... Signature...../...../.....	

Application for Accreditation of a Business for an Interstate Certification Assurance (ICA) Arrangement

Indicate the type of application being made

- New Renewal Amendment

Tick each box that describes your business and the ICA arrangement and provide specific details where required. Only one ICA arrangement, that is, one Operational Procedure at one facility, may be covered in one application.

1. Business Details

(a) Type of Ownership of Business

- Individual Incorporated Company Other
 Partnership Cooperative Association

(please specify)

(b) Name of Applicant/s (Please print your full name including any given names. For partnerships, print the full name of each partner in their normal order. For incorporated companies and cooperatives, print the full registered name of the organisation.)

John Bloggs & Jill Bloggs

Australian Company Number or Australian Registered Body Number

- ACN ARBN 699 001 123

Companies must provide proof of incorporation by attaching a copy of their Certificate of Incorporation or similar document from the Australian Securities Commission. Cooperative associations must provide a copy of their Certificate of Registration or registration search from the Department of Justice.

(c) Trading Name/s of the business (as shown on packages sent to market)

Bloggs Pawpaws ABN 42 699 001 123

(d) Postal address of the Business

<p><i>259 Ocean Way</i></p> <hr/> <p><i>Coffs Harbour</i></p> <hr/> <p style="text-align: right;">Postcode <i>2450</i></p>	<p>Telephone (02) 6655 9900</p> <p>Facsimile (02) 6655 9900</p> <p>Mobile 0410 537 213</p>
--	--

(e) Has the business been registered previously for the interstate movement of produce? No Yes ➤ If yes, give the business's Interstate Produce (IP) Number N

2. Operational Procedure and Facility Details

(a) Operational Procedure used in this ICA arrangement (refer to list of Operational Procedures)

Reference No.

- ICA 0 8 If the Operational Procedure is documented in two parts, indicate the part or parts for which you are seeking accreditation. ➤ Part A Part B Part C

Title of Operational Procedure

Mature Green Condition and Immature Green Condition of Pawpaw and Babaco

(b) Street address of the facility

<p><i>259 Ocean Way</i></p> <hr/> <p><i>Coffs Harbour</i></p> <hr/> <p style="text-align: right;">Postcode <i>2450</i></p>	<p>Telephone (02) 6655 9900</p> <p>Facsimile (02) 6655 9900</p> <p>Mobile 0410 537 213</p>
--	--

3. Responsible Personnel

	Family Name	Given Name/s	Specimen Signature
Certification Controller	<i>Bloggs</i>	<i>John</i>	<i>John Bloggs</i>
Back-Up Certification Controller	<i>Bloggs</i>	<i>Jill Mary</i>	<i>Jill Bloggs</i>
Authorised Signatory	<i>Bloggs</i>	<i>John</i>	<i>John Bloggs</i>
Additional Authorised Signatories	<i>Bloggs</i>	<i>Jill Mary</i>	<i>Jill Bloggs</i>
	<i>Wilson</i>	<i>Peter</i>	<i>P Wilson</i>

4. Types of Produce to be Prepared Under the ICA Arrangement (if insufficient space, attach a list)

Pawpaws

5. Interstate Certification Assurance System Records

What records do you maintain to verify that the business is carrying out its responsibilities and duties under the Operational Procedure nominated in Section 2(a)?

- We maintain all our records in accordance with the examples provided in the Operational Procedure in Section 2(a).
- or We have developed alternative or additional records to those provided in the Operational Procedure in Section 2(a).

List the alternative or additional records you intend to use and attach a copy to this application.

6. Accreditation Conditions

1. For the purpose of this agreement the following definitions shall apply:-
 - “**applicant**” means the person, corporation, or other legal entity who is accredited under this agreement.
 - “**inspector**” means an inspector appointed under the *Plant Diseases Act 1924*.
 - “**Department**” means the New South Wales Department of Agriculture.
 - “**Interstate Certificate Assurance system**” means the processes, equipment personnel and resources used to implement the Operational Procedure nominated in Section 2(a).
 - “**You**” the applicant/s named in the front of this form.
2. You agree:
 - (j) that you have read the Operations Procedure for the ICA nominated in Section 2(a) of this form, and agree to comply with all the requirements contained therein;
 - (k) to operate the Interstate Certification Assurance system in accordance with the Operational Procedure as nominated in Section 2(a), and maintain the records specified in Section 5;
 - (l) that you will upon request, allow an inspector to enter any premises where produce certified under the agreement is treated or dispatched, or where any produce, equipment, chemicals, documents or records are stored;
 - (m) to allow an inspector to inspect or take samples of any relevant item present on the premises;
 - (n) to take all steps to assist an inspector in the conduct of audits including allowing the inspector to interview any employee of the applicant/s in relation to the implementation of the interstate certification assurance system;
 - (o) to allow the person/s listed in Section 3 of this application to issue certificates on my behalf;
 - (p) that NSW Agriculture may inform the regulatory authority of the importing state of the details of any non-conformities in the operation of the ICA and withdrawal of your accreditation;
 - (q) if your accreditation is cancelled or suspended you must, if requested by NSW Agriculture, return within 14 days, your certificate or accreditation and any unused Plant Health Assurance Certificates in your possession.
 - (r) to pay to the Department of Agriculture any costs associated with the conduct of audits by an inspector.
The applicant will be notified of these costs at the time of accreditation.

You agree to abide by the accreditation conditions above and understand that NSW Agriculture may withdraw your accreditation according, to the conditions set out in the Notice of Suspension, Cancellation or Amendment of an ICA Arrangement and Appeals section 9.2 of the Operational Procedure, if it reasonably believes that any of the above conditions have been breached.

Signature/s	Date/s
<i>John Bloggs</i>	<i>30 / 05 / 03</i>
<input type="checkbox"/> Individual <input checked="" type="checkbox"/> Partner <input type="checkbox"/> Company Director <input type="checkbox"/> Sole Director & Company Secretary	
<i>Jill Bloggs</i>	<i>30 / 05 / 03</i>
<input checked="" type="checkbox"/> Partner <input type="checkbox"/> Company Director <input type="checkbox"/> Company Director	
	<i>/ /</i>
<input type="checkbox"/> Partner <input type="checkbox"/> Company Director <input type="checkbox"/> Company Director	

Signature/s	Date/s
	<i>/ /</i>
<input type="checkbox"/> Partner <input type="checkbox"/> Company Director <input type="checkbox"/> Company Director	
	<i>/ /</i>
<input type="checkbox"/> Partner <input type="checkbox"/> Company Director <input type="checkbox"/> Company Director	

Note: Where the applicant is a corporation, the application **must be signed** by two Directors of the company; or a Director and a Company Secretary of the company; or in the case of a proprietary company that has a sole Director who is also the Company Secretary, that Director. Where the applicants are members of a partnership, each of the partners must sign the declaration.

Office Use Only

Desk Audit <input type="checkbox"/> Passed
Name (PRINT).....
Signature.....Date...../...../.....

ACTION	
Initial Application <input type="checkbox"/> Date...../...../.....	Provisional Application <input type="checkbox"/> Date...../...../.....
Renewal Application <input type="checkbox"/> Date...../...../.....	
Name (PRINT).....	Signature...../...../.....



NSW Agriculture

Certificate Number **555555**

Plant Health Assurance Certificate

Consignment Details (PLEASE PRINT)

CONSIGNOR	
Name	<i>Bloggs Pawpaws</i>
Address	<i>259 Ocean Way Coffs Harbour 2450</i>

CONSIGNEE	
Name	<i>Pawpaw Wholesalers</i>
Address	<i>Melbourne Markets Melbourne 3000</i>

RECONSIGNED TO (Splitting consignments or reassigning whole consignments).	
Name	
Address	

METHOD OF TRANSPORT (Provide details where known)	
<input checked="" type="checkbox"/> Road	(Truck/Trailer Registration No.) <i>ABC400</i>
<input type="checkbox"/> Rail	Consignment No.
<input type="checkbox"/> Air	Airline/Flight No.
<input type="checkbox"/> Sea	Vessel Name and Voyage No.

Certification Details (PLEASE PRINT)

ACCREDITED BUSINESS THAT PREPARED THE PRODUCE	
Name	<i>Bloggs Pawpaws</i>
Address	<i>259 Ocean Way Coffs Harbour 2450</i>

GROWER OR PACKER	
Name	<i>Bloggs Pawpaws</i>
Address	<i>259 Ocean Way Coffs Harbour 2450</i>

IP NO. OF ACCREDITED BUSINESS	BRAND NAME OR IDENTIFYING MARKS (as marked on packages)	DATE OR CODE (as marked on packages)
<i>N4042</i>	<i>Bloggs Pawpaws</i>	<i>24/4/03</i>

Number of Packages	Type of Packages (e.g. trays, cartons)	Type of Produce	Authorisation for Split Consignment
<i>50</i>	<i>Cartons</i>	<i>Pawpaws</i>	

Date	Treatment	Chemical (Active Ingredient)	Concentration	Duration and Temperature
/ /	<input type="checkbox"/> Dipping	Dimethoate	400ppm	<input type="checkbox"/> One min. <input type="checkbox"/> 10 sec. then wet for 60 sec.
/ /	<input type="checkbox"/> Dipping	Fenthion	412.5ppm	<input type="checkbox"/> One min. <input type="checkbox"/> 10 sec. then wet for 60 sec.
/ /	<input type="checkbox"/> Flood Spraying	Dimethoate	400ppm	12 seconds then wet for 60 seconds
/ /	<input type="checkbox"/> Flood Spraying	Fenthion	412.5ppm	10 seconds then wet for 60 seconds
/ /	<input type="checkbox"/> Non-recirculated Spray	Fenthion	412.5ppm	10 seconds then wet for 60 seconds
/ /	<input type="checkbox"/> Fumigation	Methyl Bromide	g/m ³	Two hours @ C°
/ /	<input type="checkbox"/> Heat Treatment	<input type="checkbox"/> Hot Air <input type="checkbox"/> Hot Water		Min. @ C°
/ /	<input type="checkbox"/> Bananas in a hard green condition with unbroken skin (ICA16)			
/ /	<input type="checkbox"/> Infield treatment of stonefruit (ICA21)			
/ /	<input type="checkbox"/> Cold treatment (ICA07)			
<i>24/4/03</i>	<input checked="" type="checkbox"/> Others (specify)	<i>ICA08 Mature Green Condition of Pawpaw and Babaco</i>		

ADDITIONAL CERTIFICATION
1. Met mature green condition at time of packing

Declaration

I, an authorised Signatory of the accredited business that prepared the plants or plant produce described above, hereby declare that the plants or plant produce have been prepared in the business's approved facilities in accordance with the business's Certification Assurance arrangement and that the details shown above are true and correct in every particular.

AUTHORISED SIGNATORY'S NAME (PLEASE PRINT)	SIGNATURE	DATE
<i>John Bloggs</i>	<i>John Bloggs</i>	<i>24/4/03</i>

Mature Green Condition Packed Product Inspection Record

Business Name:							IP Number: N				
Date	Time	PPS No	Hard		Less than 25% Colour		COMMENTS <small>(Note any defects or problems detected during inspection and the number of any withdrawn or rejected packages)</small>	Packed Product Controller			
			Yes	No	Yes	No		Printed Name	Signature		

Mature Green Condition Packed Product Inspection Record

Business Name:		Joe's Papaws Pty Ltd					IP Number: N 9 9 9 9			
Date	Time	PPS No	Hard		Less than 25% Colour		COMMENTS <small>(Note any defects or problems detected during inspection and the number of any withdrawn or rejected packages)</small>	Packed Product Controller		
			Yes	No	Yes	No		Printed Name	Signature	
Tick applicable columns →										
1/12/97		1	✓		✓			P Controller	<i>P Controller</i>	
"		2	✓		✓			P Controller	<i>P Controller</i>	
"		3	✓		✓			P Controller	<i>P Controller</i>	
"		4	✓		✓			P Controller	<i>P Controller</i>	
2/12/97		5	✓		✓			P Controller	<i>P Controller</i>	
"		6	✓		✓			P Controller	<i>P Controller</i>	
3/12/97		7		✓	✓		1 × soft fruit. PPS No. 7 rejected & 42 packages withdrawn.	P Controller	<i>P Controller</i>	
"		8	✓		✓		} All 3 sample packages passed OK and all withdrawn packages returned to assembly point. PPS No. 7 regraded, repacked and reinspected.	P Controller	<i>P Controller</i>	
"		9	✓		✓			P Controller	<i>P Controller</i>	
"		10	✓		✓			P Controller	<i>P Controller</i>	
4/12/97		11	✓		✓			P Controller	<i>P Controller</i>	
"		12	✓		✓			P Controller	<i>P Controller</i>	
5/12/97		13	✓		✓			P Controller	<i>P Controller</i>	
7/12/97		14	✓			✓	2 × greater than 25% colour. PPS No. 14 rejected & 46 packages	P Controller	<i>P Controller</i>	
"		15	✓		✓		} withdrawn. PPS No. 17 failed for greater than 25% colour. PPS No. 14 and the 46 withdrawn packages rejected. All rejected packages regraded, repacked and reinspected.	P Controller	<i>P Controller</i>	
"		16	✓		✓			P Controller	<i>P Controller</i>	
"		17	✓			✓		P Controller	<i>P Controller</i>	
9/12/97		18	✓		✓		Additional training of sorters carried out.	P Controller	<i>P Controller</i>	
11/12/97		19	✓		✓			P Controller	<i>P Controller</i>	
12/12/97		20	✓		✓			P Controller	<i>P Controller</i>	
"		21	✓		✓			P Controller	<i>P Controller</i>	
"		22	✓		✓			P Controller	<i>P Controller</i>	
15/12/97		23	✓		✓			P Controller	<i>P Controller</i>	
"		24	✓		✓			P Controller	<i>P Controller</i>	
18/12/97		25	✓		✓			P Controller	<i>P Controller</i>	
"		26	✓		✓			P Controller	<i>P Controller</i>	
20/12/97		27	✓		✓			P Controller	<i>P Controller</i>	
"		28	✓		✓			P Controller	<i>P Controller</i>	

EXAMPLE ONLY

Marking Sample Packages After Packed Product Inspection

Following inspection, the Packed Product Controller must:

- (a) mark one end of each sample package by applying a stamp or sticker with the PPS Number (Packed Product Sample Number) and their initials as shown below; and
- (b) ensure that the PPS Number stamp or sticker is visible on the exposed end of the package when the package is assembled on the pallet.

Stamp or Sticker Design (Example Only)



Completed Stamp or Sticker (Example Only)



Guide to Mature Green Condition Colour Requirements

BLUSH RIPENING (MAX. 25%)



STRIPED RIPENING (MAX. 25%)

